



CORPORATE SERVICES DEPARTMENT
Caroline Holland - Director

To all Members of the Council

**Democratic Services
London Borough of Merton
Merton Civic Centre
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Date: 25 May 2018

Dear Councillor

Notification of Cabinet Decisions

The decisions of the Cabinet meeting held on Wednesday 23 May 2018 are attached.

The call-in deadline is Thursday 31 May 2018 at noon

The [call-in](#) form is attached for your use if needed and refers to the relevant sections of the constitution.

Yours sincerely

Democracy Services

Decisions of the Cabinet held on Wednesday 23 May 2018

Call-in deadline – Thursday 31 May 2018 at noon

4	Constitution of Committees	<p>RESOLVED:</p> <p>A. That the Cabinet appoints two Cabinet members and two substitute members to the South West London Joint Waste Management Committee as detailed in Appendix A to the Cabinet report.</p> <p>B. That the Cabinet appoints two Cabinet members, to the Wandle Valley Regional Park Trust as detailed in Appendix A to the Cabinet report.</p> <p>C. That the Cabinet appoints the Leader of the Council to the South London Partnership Joint Committee, as detailed in Appendix A to the Cabinet report.</p> <p>D. That the Cabinet appoints three Cabinet members to the Merantun Development Limited Sub-Committee (previously called the Local Authority Property Company Sub-Committee) as detailed in Appendix A to the Cabinet report.</p> <p>E. That the terms of reference for the South West London Joint Waste Management Committee as detailed in Appendix B to the Cabinet report be approved. These terms of reference have also been included for information in the Constitution of Committees and Outside Bodies report to Annual Council.</p> <p>F. That the terms of reference for the Merantun Development Limited Sub-Committee, set out in Appendix C to the Cabinet report be approved. These terms of reference have also been included for information in the Constitution of Committees and Outside Bodies report to Annual Council.</p> <p>G. That authority be delegated to the Chief Executive to fill vacancies on the</p>
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		bodies detailed at recommendations A and F on the nomination of the Party Whip of the group with a vacant position.
5	Adoption of development viability guidance and publication of developers viability appraisals	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the Development Viability supplementary planning document (SPD) at Appendix 1 to the Cabinet report, and the planning application checklist at Appendix 2, be adopted meaning that from 1 June 2018 planning applicants should expect to publish the development viability appraisals submitted with planning applications in Merton.
6	Children's Community Services Contract Extension	<p>RESOLVED:</p> <ol style="list-style-type: none"> A. That the extension of the current Merton Children's Community Health Services Contract with Central London Community Healthcare (CLCH) for a further period of 2 years from 1 April 2019 to 31 March 2021 be approved.
7	Action Plan arising from the Scrutiny Task Group review of Crossovers in Merton	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the Highways Team strengthen advice and guidance for residents who wish to implement crossovers, including design and materials, to be completed by end of July 2018. 2. That the Merton crossover policy be reviewed to ensure it complies with plain English guidance, and will be re-written and approved by Merton User groups. 3. That the Highways Team hold information sessions with councillors about the crossover policy. These will be arranged after the new Criterion has been agreed in June 2018 4. That the Short Frontage depth Agreements be increased from 4.0 metres to 4.3 metres minimum and the Standard Crossover be increased from 4.5m to 4.8 metres.

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		<ol style="list-style-type: none">5. That the Highways Team adopt and implement effective enforcement action to tackle the rise in illegal crossovers as set out in Appendix D to the report.6. That the Highways Team conduct a review of fees charged for crossovers to ensure these cover the full cost of managing the service as set out in Appendix D.7. That the Highways Team take action to reduce parking stress caused by the rise of crossover applications in controlled parking zone areas. Parking stress measured at 2.5 permits issued per on street bays will be measured as maximum as set out in Appendix B1.8. That the Highways Team implement a process to manage the increase in applications for crossovers when a controlled parking zone is proposed.
8	Waste Collection -Recycling Containers	Cabinet noted that the item had been withdrawn.

Merton Council - call-in request form

1. Decision to be called in: (required)

2. Which of the principles of decision making in Article 13 of the constitution has not been applied? (required)

Required by part 4E Section 16(c)(a)(ii) of the constitution - tick all that apply:

(a) proportionality (i.e. the action must be proportionate to the desired outcome);	
(b) due consultation and the taking of professional advice from officers;	
(c) respect for human rights and equalities;	
(d) a presumption in favour of openness;	
(e) clarity of aims and desired outcomes;	
(f) consideration and evaluation of alternatives;	
(g) irrelevant matters must be ignored.	

3. Desired outcome

Part 4E Section 16(f) of the constitution- select one:

(a) The Panel/Commission to refer the decision back to the decision making person or body for reconsideration, setting out in writing the nature of its concerns.	
(b) To refer the matter to full Council where the Commission/Panel determines that the decision is contrary to the Policy and/or Budget Framework	
(c) The Panel/Commission to decide not to refer the matter back to the decision making person or body *	
* If you select (c) please explain the purpose of calling in the decision.	

4. Evidence which demonstrates the alleged breach(es) indicated in 2 above (required)

Required by part 4E Section 16(c)(a)(ii) of the constitution:

5. Documents requested

6. Witnesses requested

7. Signed (not required if sent by email):

8. Notes – see part 4E section 16 of the constitution

Call-ins must be supported by at least three members of the Council.

The call in form and supporting requests must be received by 12 Noon on the third working day following the publication of the decision.

The form and/or supporting requests must be sent:

- **EITHER** by email from a Councillor's email account (no signature required) to democratic.services@merton.gov.uk
- **OR** as a signed paper copy to the Head of Democracy Services, 8th floor, Civic Centre, London Road, Morden SM4 5DX.

For further information or advice contact the Head of Democracy Services on 020 8545 3864